



Board Meeting Minutes

April 2, 2020

In Attendance: Susan Schwandt, Brenda Rigdon, Mary Beth Donovan (by phone), Marge Gladd, Anne Bednar, Laura Sheets, Kathy Johnson, Deb Truax, Lori Rhode, Sonja Hagen, Glenna Schweitzer, Linda Theil, Nancy Finlayson, Roberta Myyra, Carol Makielski

Meeting called to order at 7:30 pm.

Secretary's Report: Deb Truax

1. Motion to approve March Minutes made by Brenda Rigdon
2. Seconded by Glenna Schweitzer

V.P. Programs Report: Brenda Rigdon

1. Report of shows/workshops cancelled and related expenses in the Dropbox
2. Class openings remain for November
3. From a financial aspect, no need to add workshops to July, especially given the fluctuating situation due to the Corona Virus.
4. May Classes: Speaker and classroom reservations have been cancelled.
5. March/May teachers will be offered spots in 2021

May Quilt Day Meeting: Will be cancelled due to COVID-19. Notification will be sent to members and will be posted on website.

1. Susan to schedule a Communications team meeting to coordinate communications and timing during COVID-19 pandemic
2. Susan to write new President's message re: May meeting cancellation and staying connected—stronger together, continue making face masks, encourage members to use guild's Facebook, etc.

July Quilt Day Meeting: Continue to monitor COVID-19 and WCC updates

2020 Quilt Show Report: Anne Bednar/Marge Gladd

1. Can cancel space within 30 days of show. Show will not take place in July
2. Vendor contracts do not indicate any penalties for cancellation to the Guild
There is a possible complication with the Pipe & Drape company (we gave them down payment for \$1000)
Small amounts of money may have been spent by Committee chairs; no receipts submitted yet

If show is cancelled in July, should it be moved to later in the year or postponed until 2022 because of Morris Lawrence facility renovation and Corona virus? Susan will reach out to Laurie (Washtenaw CC) to discuss facility availability for the balance of the year.

VOTE: Should show be moved to 2022? Unanimously voted yes.

Susan to schedule a 2 pm, April 3 conference call with Marge and Anne

3. Fabric Sale (Roberta Myyra) will be postponed until September Quilt Day

Webmaster Report: Mary Beth Donovan

1. Statistics from site are in Drop Box (see email report)
2. Most of the activity was spent on cancellations and updates.
3. Also posted a blog and photos on quilts being donated to Safe House

Membership Report: Laura Sheets

3. 250 Active members (-25 since last month)
4. 50+ who have not renewed since September to present [Weather stopped January renewals at meeting, March/May Q Day meetings cancelled]. This is going to mean that even more members will be at risk for non-renewal. 41 additional members up for renewal through September.
5. Any who need to renew will be asked to respond by mail (with check).
6. Need ideas for how to make members feel more connected [ex: mystery block for Safe House quilts]. MBD will create special page for posting activities/connections. Post “show and tell” for personal projects and Safe House quilts on FB (Linda Theil). Ask Small Groups (ask Lucinda Cuprisin to coordinate?) to share content with Webmaster and Facebook editor re: what they’re doing to stay connected. Create two thermometers on website to track number of face masks and SafeHouse quilts donated (“Quarantine Quilts”). Mystery Quilt Block of the Month for SafeHouse quilts (need a coordinator).
7. Laura will rethink membership check-in table layout for Sept. Quilt Day meeting to allow more space for those renewing membership.

Treasurer’s Report: Glenna Schweitzer (also Co-Treasurer Marilyn Knepp)

1. March financials are in the Drop Box
 - a. Refunded workshop fees for January to members
2. Q1 budget review: Includes historical data from 2017-2019.
 - a. Budget is balanced, income and expenses are in line. Currently on track for positive financial position at year end.
 - b. Newly established Financial Advisory Group met on Tuesday and provided sound advice to Glenna and Marilyn
3. Move to approve Treasurer’s report: Susan Schwandt
4. Seconded by: Deb Truax

President's Report: Susan Schwandt

1. Excellent response to request for help with Safe House quilts
2. September meeting will be in the Student Center Community Room where 2019 QU was held (which will be smaller than auditorium). Classes will be in the Crane Liberal Arts building.

Meeting adjourned at 9:09 pm.

Respectfully submitted,
Deb Truax, Secretary