



Board Meeting Minutes

December 10, 2020

In attendance: Susan Schwandt, Brenda Rigdon, Mary Beth Donovan, Laura Sheets, Kathy Johnson, Deb Truax, Glenna Schweitzer, Lori Rhode, Nancy Finlayson, Marilyn Knepp
Guest: Grace Boxer, Patricia Wolf, Arlene Kindel, Nico Laudenberg, Marge Venema,
Absent: Anne Bednar, Marge Gladd, Sonja Hagen, Carol Makielski, Linda Theil

Meeting called to order at 7:03 via Zoom conference call

Secretary's Report: Deb Truax

- November minutes reviewed. Corrections to Treasurer's Report: change BOD to D&O Insurance. Change spelling of Lyric Kinard
- Motion to approve November Minutes with corrections: Deb Truax
Seconded by: Glenna Schweitzer

Treasurer's Report: Glenna Schweitzer (also on behalf of Co-Treasurer Marilyn Knepp)

- November financial reports are in the Drop Box
- New D&O Insurance policy will be added to the drop box. Susan Schwandt is reviewing the policy and preparing questions for the insurance agent.
- Marilyn has made arrangements for a financial records review to be conducted by Claudia Tam within the next few weeks.
- Roberta Myyra and Susan Schwandt are finding a more affordable public storage space. Marilyn Knepp negotiated a lower rate at current facility.
- Motion to approve Treasurer's report: Deb Truax
Seconded by: Brenda Rigdon

V.P. Programs Report: Brenda Rigdon

- See report in Dropbox
- Working with Susan, Arlene and Glenna on transfer
- Sonja Hagen sent Susan and Brenda Maria Shell class survey results
- GAAQG has 55 spots for Lyric Kinard lecture; 12 enrolled in Dec. workshop
- Jan, May and July workshops are on the website and there has been good response
- Susan and Arlene working on March, Sept and Nov 2021 teacher scheduling
- 2021 Expense estimate: \$6235.00
 - Tuition collected \$2775.00

Webmaster Report: Mary Beth Donovan

- See report in Dropbox
- Mary Beth conducted training for Arlene and Glenna
- Fixed glitches withing profile setup for members
- Updated pages on site

Membership Report: Laura Sheets

- See report in Dropbox
 - Current Membership: 238
 - 125 members expire in December/January. Currently getting 80% renewal.
 - Board members are encouraged to contact their friends to encourage their renewal
- Main focus now is to organize a group of people who are willing to take on Virtual Activities. We need a Virtual Activities Coordinator.
- Pat Weber is our Small Group/Zoom Coordinator. Laura trained Pat on Zoom policy and held a brainstorming session (16 attendees) and has planned another on December 29. A more formalized group and plan will develop from these meetings.

Social Media: Nico Laudenberg

- 22 new posts on FB
- 98% of FB followers are female; 80% are over 50 years old
- Looking at activities to offer, ie. "Quilt A-Long"

President's Report: Susan Schwandt

- Susan advised the Board that her resignation as President would be effective January 31
- Susan made a motion to appoint the Committee Chairs as Directors to the Board; seconded by Deb Truax:
 - MaryBeth Donovan – Webmaster
 - Lori Rhode – Quilt Show Chairman
- Motion was approved unanimously
- Nancy Finlayson found a document on existing Policies from 2011. Grace to review findings with Susan. MaryBeth can add a section to the website for Policies. Susan to ask Quilters Calendar Guild Leaders roundtable for document storage advice.
- Susan has updated Asset Resource and Calendar – reminded officers to reference these in transferring assignments

Next meeting will be January 7 at 7:00 via Zoom
Meeting adjourned at 8:22 pm.

Respectfully submitted,

Deb Truax
Secretary