



Board Meeting Minutes

September 3, 2020

In attendance: Susan Schwandt, Brenda Rigdon, Mary Beth Donovan, Laura Sheets, Kathy Johnson, Deb Truax, Glenna Schweitzer, Linda Theil, Lori Rhode, Anne Bednar, Nancy Finlayson, Sonja Hagen, Marge Gladd, Carol Makielski

Guest: Grace Boxer, 2021 Secretary board officer candidate

Absent:

Meeting called to order at 7:06 via Zoom conference call

Secretary's Report: Deb Truax

- August minutes reviewed. Corrections: Carol Makielski was in attendance
- Motion to approve (with changes): Brenda Rigdon
Seconded by: Laura Sheets

Treasurer's Report: Glenna Schweitzer (also on behalf of Co-Treasurer Marilyn Knepp)

- August financial reports are in the Drop Box
- Glenna and Marilyn gathering quotes for Board Liability Insurance. Two agencies have been contacted. Policy is too broad for our board (includes employees, benefits). They will continue to look for the right policy
- Working with Laura to provide talking points on 2020 dues and what they are being used for to answer questions and prepare for September Annual Business Meeting presentation

Motion to approve Treasurer's report: Deb Truax

Seconded by: Brenda Rigdon

Virtual Task Force: Brenda Rigdon

- Brenda will host "Show and Tell" at September meeting
- *Brenda will be the keeper of the password and procedures (and will provide sealed password envelope to Deb for file). [Brenda needs to send this to Deb]*
- Susan will send information on photography tips to Kathy and Brenda. Don't need the photo instructions to be complicated – just a decent snapshot from their phone.
- Additional instructors being researched.
- Moderators for virtual workshops needed. Susan and Laura will help with September classes
- Brenda will ask teachers to post classes on their sites (if we have open spots). We should also post to FB and our site
- For Linder classes – we have openings, Susan will reach out to Fiber Arts groups
- November Schell classes are sold out

V.P. Programs Report: Brenda Rigdon

- Meeting survey results:
 - Preliminary results indicate lots of support for more frequent meetups and workshops, wider variety and more content
- January Instructor: Mary Hogan
- March Instructor: David Hastings
- May Instructor: being researched
- July: Debbie Maddy
- QU will not be held in 2021 due to lack of Chairperson for the event

Webmaster Report: Mary Beth Donovan

- Statistics from site are in Drop Box
- 3,700 users and 3,413 new visitors to the website
- 21,500 webpage views, averaging 4 slideshow galleries per session
- Had visitors from Canada, Australia and UAE
- Quilt show:
 - Number of SafeHouse Quilts: 68
 - Number of SH quilts sold: 31 (45.6%)
 - Donations in lieu of admissions: \$2,168 from 74 donors
 - Total amount raised for SafeHouse: \$9,918

Membership Report: Laura Sheets

- Membership is currently at 262. That includes 8 new members.

Small Groups Report: Laura Sheets

- Outline drafted and sent to Laura regarding policies and usage
- Virtual Task Force to review, provide changes or approval by 9/7
- GoToMeeting has expired and is being transitioned to Zoom.
- Book Club going strong [needs information on policies and how to use Zoom/password]
- Need a Small Group Coordinator – this person should report to VP Membership

FaceBook: Linda Theil

- See report in Dropbox

President's Report: Susan Schwandt

- Quilt Day meetings will most likely be virtual through Q2 of 2021. First in-person meeting could be July
- Meeting with WCC on 9/4 to begin negotiating 2021 contract with new representative Patrick Downey
 - 2022: Morris Lawrence will be closed from January until at least June which will complicate Quilt Day meetings
- Slides for the September board meeting due to Susan by 9/5.
- Officer Recruitment:
 - President: Laura Sheets
 - Treasurer: Glenna Schweitzer (and need 1 more)

- VP Membership: Patricia Wolfe
- VP Programs: Open, pending restructuring of Programs responsibilities
- Secretary: Grace Boxer
- Bylaws: Must be presented at the November meeting. To prepare, everyone should review the current Bylaws and send suggestions to Kathy Johnson. Will be reviewed at October board meeting
 - Topics:
 - 365 Membership renewal
 - Co-treasurer position
 - Dismissal of officers
 - Virtual Voting
 - Kathy J. will compile edits into one document.

Meeting adjourned at 8:52 pm.

Respectfully submitted,

Deb Truax
Secretary