



## Board Meeting Minutes

October 7, 2021

In Attendance: Lynne Bryant, Marilyn Knepp, Patricia Wolff, Mary Beth Donovan, Marge Venema, Lori Rhode, Sarah Bush, Kathy Johnson, Nico Laudenberg, Kaye Whittington, Nancy Finlayson, Carol Makielski

Meeting was called to order at 7:00 PM.

### Secretary Report: Sarah Bush

- Lynne moved that Sept 2021 Minutes be approved as amended, seconded by Mary Beth Donovan.
- Minutes are available on Google Drive folder

### Presidents Report: Lynne Bryant

- The slate of officers is now full: Melissa Gregoire has agreed to run for the position of Co-Treasurer.
- Key Volunteer Positions needed: Workshop Registrar candidate and someone to handle Safe House batting.
- Lynne asked for discussion on holding a “hybrid meeting” that could be live. The term Hybrid Meeting will need to be defined further at a later board meeting. It was discussed and most felt that we should start simple and consider this again in a future board meeting. Patricia mentioned that we are getting new members from far away that have gotten to know us via Zoom meetings and may not want to drive to Ann Arbor for a meeting. She feels we could lose members if we stop the option of attending a meeting via Zoom or viewing a meeting using another platform. Another concern was older members who could attend via Zoom if they cannot physically attend.
- Anyone who wants time on November meeting, please email Lynne.

### Programs: Arlene Kindel was not present

- Report is available on Google Drive folder
- Presidents announcement went out today that 2022 Programs are scheduled and members can register beginning November 1, 2021.

### VP Membership: Patricia Wolff

- Report available on Google Drive folder
- Four new members this month and 10 renewals
- Discount program is working as designed.
- 230 Members this month
- No expired members this month
- We already have 2 new members in October which will be included in next month’s report.

### Treasurer Report: Marilyn Knepp and Marge Venema

- Reports available on Google Drive Folder
- August treasurers report has been received and filed for audit. No questions were asked from the board.

### Webmaster: Mary Beth Donovan

- Webmaster report is available on Google Drive.
- Mary Beth will be retiring as Webmaster on 12/31/2022.
- Need to recruit two Assistant Webmasters.
- Website Strategy Committee is complete. There are 2 main webmasters with others working with the Webmasters: Webmaster for Design and Content and Webmaster for Architecture, Security and Email Systems.
- In summary (from the report on Google drive) there were 6 major projects accomplished this month

- New Member Renewal Discount Program which went into effect 9/18/21.
- Online Safe House Quilt Sale was setup which kicked off 10/1/2021.
- Workshops 2022 page was created and workshops were added to the Calendar of events. This in preparation for the Nov1 2021 membership registration date.
- Posted the general and SafeHouse Quilts Show and Tell from the 9/18/21 Quilt Day
- Met with Website Strategy Committee members: Mary Beth Donovan, Sonja Hagen, Kathy Johnson, Brenda Rigdon and Susan Schwandt.
- Susan updated several pages in the “about” section of our site.

**SafeHouse Quilt Sale on line:** Anne Rapundulo not present, Lynne reported

- The sale is a huge success
- 25 quilts were sold as of yesterday generating \$7,500 in proceeds

**SafeHouse Sew In:** Lynne reported

- November 7 2021 and on track
- Lynne has purchased 20 Sew In Patterns and there is You Tube for how to make the block.

**Fabric Sale:** 10/30/2021 at the Pittsfield Grange Hall (setup 10/29/2021)

- Proceeds will go to Safe House after expenses are paid
- Still getting more Fabric
- Mask Mandate will be in place
- What doesn't sell at this sale will go to a May sale or to the Quilt Show/fabric sale

**GAAQG Exhibit Booth at Novi Sewing Expo:** Kaye Whittington, Nico Laudenberg and Susan Schwandt, co-chairs

- Reports on Google Drive
- Convention dates are 11/11/21 – 11/13/21
- A Chairperson will be available each day for volunteers.
- Working on free admission for volunteers.
- Each day there will be a drawing gift per Nico, this is a drawing NOT A RAFFLE!
- Mary Beth offered her easel if needed for the Drawing Poster.
- Susan has created a schedule of volunteers. All positions are filled
- Co-Treasurers have developed financial transaction procedures for exhibit booth.
- Brenda Rigdon has created a postcard to promote 2022 classes.
- New members are encouraged to sign up on line and instructions will be available at the booth.

**Quilt Show 2022:** Lori Rhode, Wanda Nash vendor chair

- Show dates 7/30/22 and 7/31/22
- Report on Google Drive
- Lori concerned she doesn't have all the volunteers she needs, special effort will be made to send out an email or announcement that we need volunteers. Description of volunteer duties would help.
- Lynne to add the request for volunteers in her Presidents announcements for members only.
- Lori discussed the possibility of an online registration/ticket process. Mary Beth will discuss this with her.
- Lori requested Patricia send her a list of all active members who indicated an interest in helping with the quilt show.

**Volunteer Quilt Drawing:** Lynne Bryant

- Please review the list of volunteers on Google drive and suggest if there are any volunteers not included on the list.
- Lynne to do a mail merge for thank you's to volunteers

**Officer Slate:** Lynne Bryant

- Registrar position is still open
- SafeHouse Batting position is still open

**Mail Chimp Communications:** Kathy Johnson

- Following Mail Chimp Communications are planned or have been done this month
  - 10/7/21: Press Release to announce 2022 classes
  - 10/10/21: SafeHouse Sew-In detailed instructions
  - 10/15/21: Fabric Sale
  - TBD in October: Reminder of SafeHouse Quilt Sale
  - 10/30/21: Workshop Registration Instructions
  - 11/1/21: Presidents Letter

**New Business:**

**Librarian–** Lori Rhode

- A discussion took place re the Library and the feasibility of continuing it.
- Camie Roper developed a list of questions that could be used for a survey.
- Reports on Google Drive with Survey questions and Librarian Meeting Notes from Lori.
- After extensive discussion it was decided that this might be a good opportunity for a break out session at a future general meeting, with a poll at the end of the discussion.
- Marilyn offered to write up a scenario on how we can go forward.

Meeting was adjourned at 8:54 PM.

Respectfully submitted,  
Sarah Bush  
Secretary

*Board Meeting Minutes, October 7, 2021*