



Board Meeting Minutes

March 2, 2023

In Attendance: Marge Venema, Sarah Bush, Maryann Hummer, Jane Clark, Lynne Bryant, Liz Rodriguiz, Mary Beth Donovan, Kaye Whittington, Nancy Finlayson, Carol Makielski, Heather Barthell, Susan Schwandt, Noreen Walker and Roberta Myyra

Meeting was called to order at 7:01 PM

Secretary Report: Maryann Hummer

- Jane Clark moved to approve the minutes, seconded by Lynne Bryant, all in favor.
- Minutes are on Google Drive.
- Maryann also introduced a newly formatted Resources excel spreadsheet and asked everyone to update their ownership of the Guild's resource in their possession before the next Guild meeting in April. The Guild Resources are on Google Drive.

Treasurer Report: Sarah Bush/Melissa Gregoire (Sarah reported)

- Sarah presented the February 2023 Treasurers Narrative and the February Co-Treasurers' Report noting that a check was written to Jane Clark for batting and the insurance premium was received on March 1st. Sarah will get Marge's approval before paying the insurance premium. Maryann Hummer moved to file for review the February 2023 financial report, seconded by Jane Clark, approved by all.
- The Co-Treasurers are having some relationship struggles with the bank but are hopeful it will get better.
- Sarah has also received a package of coupons from Seven Sisters Quilt Shop for 15% off which expire on April 30th. She will bring them to the March meeting. Marge suggested that the coupons be placed by registration.
- The Narrative and Co-Treasurers' Report are on Google Drive.

Quilt Show 2024: Liz Rodriguiz

- Liz presented a Report to GAAQG Board for the 2024 Quilt Show outlining co-chair and other key positions, pipe and drape rental, and her plan for moving forward.
- Liz has been talking to Lori Rhode and reading her notes, soliciting advice, using the membership list to see who is interested in volunteering and speaking to companies about pipe and drape materials. The most common response she is receiving is that it is too far away at this time to commit. She will calendar the pipe and drape company for October.
- The Report to GAAQG Board is on Google Drive.

Storage: Roberta Myyra

- Roberta was successful in renewing the Guild's storage facility at CubeSmart for thirteen months at a rate of \$199/month after working with the district manager. She questioned if we still need indoor storage. Rate will expire March 2024. Negotiations for renewal should start in December 2023.
- Marge thanked Roberta for her efforts in obtaining a more affordable rental rate.

SafeHouse Sew-in: Lynne Bryant/Arlene Kindel (Lynne reported)

- There was no February SafeHouse Sew-in. Lynne can host a virtual Sew-In on March 25th from 9 a.m. to noon. Marge will put this information in the President's newsletter.
- Arlene and Marge to coordinate with Patrick regarding having a room for a face-to-face sew-in after the March Quilt Day meeting.
- Marge suggested having a face-to-face sew-in and a virtual sew-in the same month.

Novi Expo: Susan Schwandt

- Now that Susan has her laptop back, she will complete the online application for a double booth so

that we can display our SafeHouse quilts, provided there is no charge for the larger booth. If there is a charge, then she will apply for a single booth.

Programs Report: Jane Clark

- Jane presented a 2023 Workshop Revenue and Expense Summary dated January 27, 2023 which is on Google Drive. Jane will contact Michelle Jackson for any lead samples for the March meeting.
- Jane also presented a powerpoint presentation of the Proposed 2024 Workshops which is on Google Drive. The following classes and lectures were chosen:

Month	Guest	Class/Classes	Lecture
January	Valerie Goodman	Go Zen/Favorite Places	Mapping Narrative
March	Deborah Boshert	Original Art Quilt Collage/Graphic Landscape Collage	Exploring Art Quilt Collage
May	Robin Nestling	Adventurous Spirits/Not All Quilts are Flat (Flower)	How Hard Could it Be?
July	Deb Strain		
September	Pat Pauly	Make It or Break It	Traditional Meets Contemporary
November	Brandy Maslowski	Colorways/Improv Hexies	Studio Magnificent

- Deborah Boshert was willing to teach Developing Your Creative Voice on Saturday after the lecture. Jane will discuss further with her.
- Nancy noted that the 2024 line up of classes were for contemporary quilting and wondered if we were leaving our traditional quilting members behind. Jane responded that most speakers no longer want to travel and the speakers lined up for 2024 just happened to be contemporary quilters. Lynne and Heather added that quilting techniques being taught in these classes can be carried over to traditional quilting. Jane appreciated Nancy’s input and Nancy appreciated Jane’s work.
- Jane said that she attended a \$10 round table virtual session with the Global Quilt Collection. A good point was having a buddy system for new members. The All Star Sample Platter was supposed to be open for 48 hours but because of a glitch on their end, it was opened for 72 hours. The cost is \$150 for the Guild for our members per quarter. Since there is no way of tracking how many of our members participate, she wondered if it was worth the expense. Kaye said that an individual newsletter is \$20.

Fundraising (Swag Report): Jane Clark

- Jane presented a price list for Guild merchandise from Chip DesJardins, a local supplier. The merchandise would be ordered from Amazon. There was a discussion as to what should be on the tee shirts, i.e. upcoming instructors and the dates on the back if Jane can get their permission and the Guild’s logo on the front, and the year the Guild started. Chip will provide a free sample that Jane hopes to have available at the member’s meeting in March. The selling price for a short sleeve tee shirt will be \$19.99.
- Jane asked if there was a protocol for how to handle a gifted class. The protocol is that the person may designate a person or it goes to the next person in line. All changes must go through the registrar.

Membership: Martha Williams (absent)

QU Replacement: Mary Beth Donovan

- Mary Beth is looking for instructors to teach via Zoom with little success at this time.
- Historically we have had demos, i.e. four whistle stops.

Scheduled Communications: Mary Beth Donovan

- News about the retreat is scheduled to go out Saturday.

- Mary Beth will need the President's Message by Saturday. Everyone please get their information to Marge quickly as she plans on working on this tomorrow, i.e. SafeHouse, programs, fabric donations, labels for quilts on website.
- Second quarter Communication Calendar will be out later this month.

Webmaster Report: Heather Barthell

- Heather was happy to report that February 10th was the date that PM Pro worked properly. She is looking for an administration manual.
- She applauded Noreen for her work with the new website. Noreen expressed mutual admiration and a heartfelt thank you to Mary Beth was given.
- They are working on a web style spreadsheet as they move forward and for the next team.
- They will also compare and update their responsibilities on worksheets.
- There are some system generated emails that are displaying variables. She will inventory the email templates and either disable or comment. Mary Beth will help.
- Lynne asked about labels for SafeHouse quilts. There is a PDF label on the website. Heather is also working on a file to send to Spoon Flower. It must be submitted as a jpeg, tif, or png file. Lynne will send her electronic label file to Heather and mentioned that she left 1 ½ - 2 inches between labels. Heather appreciated this information.

Social Media Editor: Marge Venema

- Marge reported that the position of social media volunteer is open.

Guild Retreat: Lynne Bryant

- Lynne supplied information regarding the retreat at the Creative Passions Retreat Center which is on Google Drive. It is going to be lovely. You can sign up now. It is on the website. Once you pay, contact Lynne for a room assignment. First payment is due March 30th.

New Business: Marge Venema

- Marge received a phone call from a woman who volunteered for the garage sale and then said that she didn't think that she could get that Saturday off.
- Nancy Finlayson would like to step down as historian. Nancy has 3 containers of memorabilia. Nancy will write up a job description for the President's letter..

Meeting was adjourned at 9:07 pm.

Respectfully submitted,

Maryann Hummer, Secretary

Current Officers for 2023:

- President: Marge Venema*
- Co Treasurer: Melissa Gregoire*, Sarah Bush
- Secretary: Maryann Hummer*
- VP Membership : Martha Williams*
- VP Programs: Jane Clark*

Non appointed Voting Board Member

- Lynne Bryant*

Appointed (not elected) Essential Positions:

- Co Webmasters: Heather Barthell*, Noreen Walker
- 2024 Quilt show: Liz Rodriguez*
- (There is no 2023 Quilt University so this Chair position is open)*
- Mailchimp: Mary Beth Donovan - content, Jody Jones - Technology
- Workshop Registrar - Donna Hoskins

Appointed, non-voting volunteers who regularly attend Board meeting:

- Social Media Editor: Mandy Boyce
- Kaye Whittington: Novi Sewing & Quilt Expo Booth

* Indicates a voting position.